

Salary Packaging Officer

Hays | Banking • Melbourne CBD VIC



Base pay

\$65,000 - \$70,000



Work type

Full time



Contract type

Permanent

Job details



Date posted

09 Feb 2022



Expired On

15 Jul 2022



Category

Banking, Superannuation & Finance



Occupation

Mechanic, Automotive, Repair



Base pay

\$65,000 - \$70,000



Contract type

Permanent



Work type

Full time

Full job description

Your new company

This financial services company based in Richmond are the industry leaders of novated car leasing and salary packaging with a priority to provide the highest level of customer satisfaction and provide sustainable solutions.

Your new role

As a Salary Packaging Advisor your responsibilities will include:

- Providing excellent customer service and managing all incoming queries
- Performing evaluations and preparing quotes for customers
- Maintain the CRM system and ensure all information is accurate and up to date
- Action any tasks relevant to customer salary packages and follow up where required

What you'll need to succeed

You are encouraged to apply for this role if you have the following:

- Previous experience working in a similar role with working knowledge of salary packaging
- Strong communication skills, both verbal and written
- Work autonomously and collaboratively when required

What you'll get in return

In exchange for your commitment, you will be offered:

- Flexible working arrangements
- Excellent salary package + company benefits
- Opportunity to build a rewarding career
- Beautiful office spaced based in Richmond

What you need to do now

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV to Kim Nguyen at kim.nguyen@hays.com.au.

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