

Auditor

Michael Page • Melbourne CBD VIC



Base pay
\$55,000 - \$60,000



Work type
Full time



Contract type
Permanent

Job details



Date posted
13 Apr 2022



Expired On
08 Aug 2022



Category
Accounting



Occupation
Auditor



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\$55,000 - \$60,000



Contract type
Permanent



Work type
Full time



Job mode
Standard business hours



Work Authorisation
**AUSTRALIAN CITIZEN /
PERMANENT RESIDENT**

Perks

SALARY PACKAGING

Skills

RECONCILIATION

Full job description

- Permanent full time position
- Work at a well known NFP organisation

About Our Client

The client is a leading not for profit organisation based in Melbourne's inner East. They are looking for an Auditor to join the team as soon as possible.

Job Description

The Auditor's key responsibilities will include but not limited to are:

- Auditing Aged Care revenue to ensure the client is receiving all funding owed.
- Acting as the Department of Health liaison point for all Aged Care related funding issues.
- Liaising with finance / operational staff regarding Aged Care revenue / operational issues in line with Aged Care legislation.
- Active involvement in monthly & regular reporting processes as required.
- Active involvement in analysis, project & ad hoc tasks as required.
- Responsibility for the completion of balance sheet reconciliations in conjunction with Assistant Accountants.

The Successful Applicant

The successful Auditor will have:

Must have:

- 2+ years of Audit experience
- Attention to detail.
- Strong interpersonal skills, verbal & written.
- Intermediate to advanced excel skills. (pivot table, v look up and sumif)

Desirable:

- Candidate be degree qualified and if they have CPA\CA, that's a bonus.
- Aged care experience.

What's on Offer

The successful Auditor will be offered:

- Flexible working from home arrangement
- Salary packaging
- Good team environment
- Opportunity to grow within the organisation